

Contract No. 201800242-420A | Term: July 1, 2019 – June 30, 2022

TVR #	SitOnIt Seating: 920092 IDEON: 920093 Symmetry Office: 920092	
Price Guides	SitOnIt Seating: September 16, 2019 IDEON: September 16, 2019 Symmetry Office: September 16, 2019	
Products	SitOnIt Seating: Multipurpose seating, stacking chairs, folding chairs and dollies or trucks, designed to support stacking and folding chairs IDEON: Tables and accessories / Upholstered seating Symmetry Office: Protective screens, white boards, dividers, privacy screens, benching, tables, storage units, sit/stand solutions and office furniture ergonomic accessories.	
Volume Discount	Tier (List)	End User Discount
	\$0 - \$49,999	54%
	\$50,000 - \$99,999	54%
	\$100,000 - \$399,999	56%
	\$400,000 - \$499,999	58%
Minimum Order	SitOnIt Seating: \$40.00 IDEON: None Symmetry Office: None	
Delivery	SitOnIt Seating: Ships within 2 business days using express fabrics ARO. Ships within 5 business days using all other fabrics ARO. Ships within 10 business days using leather ARO. Symmetry Office: Office Accessories & Table Bases ship within 2 business days Prise, and Standard Worksurfaces (table tops) ship within 3 business days Screens ship within 5 to 10 business days There is a \$95 net fee for less than 3 table tops. IDEON: Ships within 10 business days using express fabrics ARO. There is a \$95 net fee for less than three pieces. Please verify fabric grades on the SitOnIt Seating or IDEON website before ordering.	
Payment Terms	Net 10 -1% Discount, Net 30	
Credit Card	Credit card will be accepted. A 3% Credit Card Processing Fee shall apply.	
Cancellation	Orders which have entered any stage of production cannot be cancelled. Requests for cancellation are not accepted until acknowledged by Exemplis. In the event cancellation is accepted by Exemplis, cancellation charges may be for the entire amount of the order.	
Purchase Order Instructions	Orders must have TVR number to receive this contract's discounting. The name of the registered End User must appear in full (no abbreviations) on the Purchase Order.	
Return & Restocking	Authorization for return must be requested from and approved by Exemplis prior to the return of the merchandise. Returns are subject to a restocking charge equivalent to 40% of the net order plus freight. Unauthorized returns will not be accepted by Exemplis.	
Warranty	SitOnIt Seating: Lifetime Warranty on all SOI products, except: <ul style="list-style-type: none"> • 12-year for Amplify, Torsa, Wit, and Nova when used 24/7 • 10-year for chairs purchased with the Heavy-Duty option when used 24/7 • 5-year for Fabric, Foam, Knit Back, Mesh, and Plastic • 2-year for Fabric and Foam for chairs purchased with the Heavy-Duty option 	

Symmetry Office:

Lifetime Warranty Coverage:

- All Symmetry office products, except where noted below.
- Structural Components: Prise, Switchback and Voyager

12-Year Warranty Coverage: Bases (Ocala), Monitor Arms (King Cobra Series, Unity Series)

10-Year Warranty Coverage: Electrical Components (Prise)

7-Year Warranty Coverage: Electrical Components (Switchback and Voyager)

5-Year Warranty Coverage: All filing products, CPU Holders, Dividers, High Tide, Keyboard Trays, Lighting, Power Components (Power Strips), Wire Management

1-Year Warranty Coverage: Mouse Pads, Wrist Rests

IDEON:

12-years for all IDEON Seating and Tables, except:

- 5-year for Power Modules and Electrical Components

COM/COL not warranted for wear or long-term adhesion.
Normal wear and tear is the specifier's responsibility.

Contract Administration

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